

Rapid Response Services

The Workforce Development Division (WDD) can help employers and their workers when significant layoffs occur. When employers notify the Department of Labor & Industrial Relations of major layoffs, as required by law, WDD can assemble assistance teams from State and/or County government and non-profit agencies. These teams help with counseling, registration for benefits, labor market information, referral to training programs and other support services.

The Rapid Response Team: We are a partnership of state, county and non-profit agencies, ready to deliver services at a location convenient for you and your employees.

The team is always ready to help: When you make the tough decision to reduce your workforce or go out of business, call our Rapid Response Team. We can help you and your workers.

We can help immediately: We work with employers, employee organizations, and unions before a major layoff occurs to help with:

- Job placement services registration
- Explanation of unemployment benefits
- Help with job loss stress
- Job related counseling and access to occupational skills training

Community Links: Based on the needs of the individual, we can assist in locating other helpful services and resources, such as:

- Business & Economic Development
- Legal Aid
- Health Insurance
- Mental Health
- Financial Assistance
- Food Stamp Assistance

Rapid Response Services

:: Good for Business
:: Good for Workers

On-Site Services

We will visit your worksite (or other convenient location) to inform your workers about available services. Representatives from WDD, Unemployment Insurance, job training agencies, and community service agencies will be there.

Organized Job Fairs & Workshops

Before the layoff, you may invite other employers to hire your employees. We provide workshops and events that bring together helpful resources to meet the needs of workers and to explain what may arise from losing a job.

Continuing Help

When a layoff occurs, WDD and other agencies will continue to assist affected workers. Some workers may continue with employment counseling, job skill retraining, or job placement assistance.

The Department of Labor & Industrial Relations and the Workforce Development Division are Equal Opportunity Employers/ Program Managers.

A Summary of Services for Your Employees

Career & Vocational Guidance

- **Job Placement**

A worker's employment qualifications will be matched with thousands of local jobs listed with WDD and other agencies.

- **Job Search Training**

Employment counselors can advise workers on how to find a job and learn how to:

- write a resume
- fill out a job application
- take an employment test
- interview for a job

Job Training

- **Occupational Skills**

Workers willing to train for a new occupation may be able to receive free tuition and books for short-term skills training.

- **Basic Education**

Workers can improve on their basic English and math skills or receive a high school General Educational Development diploma.

- **On-the-Job Training**

Workers who change to certain occupations can receive subsidized on-the-job training.

Hawaii's Workforce Network One-Stop Centers

Auxiliary aids and services are available upon request. Call the nearest One Stop Center office below or TTY on Oahu (808) 586-8847 or TTY neighbor islands at 1-888-569-6859.

Oahu Work Links

Dillingham Shopping Plaza
1505 Dillingham Blvd., Room 110
843-0733 ext. 225 Fax 843-0256

Makalapa Community Center
99-102 Kalaloa Street, 2nd floor
488-5630 Fax 488-4957

Waialua Shopping Center
67-292 Goodale Avenue
637-6508 Fax 637-0120

Waianae Neighborhood Center
85-670 Farrington Hwy. Rm. 6
696-7067 Fax 696-7060

Downtown
830 Punchbowl Street, Room 112
586-8700 Fax 586-8724

Kaneohe
45-1141 Kamehameha Hwy.
233-3700 Fax 233-3709

Waipahu
94-275 Mokuola Street, Room 300
675-0010 Fax 675-0011

Maui One-Stop Career Resource Center
2064 Wells Street, Suite 108
984-2091 Fax 984-2090

Kauai Workwise Job Center
3100 Kuhio Hwy., Room C-9
274-3056 Fax 274-3059

Big Island Workplace Connection (Hilo)
180 Kinoole Street, Room 205
974-4126 Fax 974-4125

Satellite Centers -- limited services

Oahu Work Links (Kapolei)
601 Kamokila Blvd., Room 588
692-7630 Fax 692-7643

Big Island Workplace Connection (Kona)
74-5565 Luhia Street, Bldg. C, Bay 4
327-4770 Fax 327-4774

Big Island Workplace Connection (Honokaa)
45-3380 Mamane Street
775-0528 Fax 775-9954

Maui One-Stop Career Resource Center (Molokai)
55 Makaena Place, Room 4
553-1755 Fax 553-1754

**Hawaii's Toll Free
Job Link to
America's Workforce Network**

**1-877-US-2JOBS
TTY: 1-877-889-5627**

*State of Hawaii
Department of Labor & Industrial Relations
Workforce Development Division*

www.dlir.state.hi.us/wdd/

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Hawaii's Workforce Network

Rapid Response Services for Employers & Workers



An Employer's Guide

Laying Off Workers or Closing a Business

**State of Hawaii
Workforce Development Division**